

TRIBAL INFRASTRUCTURE FUND REQUIREMENTS & PORTAL TRAINING



Presented by the New Mexico Indian Affairs Department



Training Overview

- Requirements
- Eligibility
- Qualified Projects
- Unqualified Projects
- Project Prioritization
- Funding Cap
- Project Period
- TIF Process
- TIF Portal Training



REQUIREMENTS

- Submit Tribal Infrastructure Fund Application through TIF Portal
- Must have a State Infrastructure Capital Improvement Plan (ICIP) number to apply for TIF
- Must be an infrastructure project



ELIGIBILITY

- Federally recognized tribe, nation or pueblo located in New Mexico or any of its governmental entities or subdivisions is eligible to apply for funding



QUALIFIED PROJECTS

- Water/Wastewater Facilities
- Water Systems Improvements
- Powerline Extensions
- Communication Tower
- Roads/Bridges
- Health Centers
- Emergency Buildings (EMS or Fire Station)
- Public Safety Buildings



UNQUALIFIED PROJECTS

- Vehicles
- Equipment
- Furniture



PROJECT PRIORITIZATION

- Emphasis for TIF is on addressing specific health, safety, welfare or economic development needs
- Projects are ready to proceed within the time allotted for the grant
- Demonstrate compliance with requirements for grant funding (ex. Reporting, Expenditures etc.)
- Supported by other funding sources or in-kind contribution in relation to the amount of the TIF Funding to complete the project



FUNDING CAPS

Project Category

Amount

Planning	No Cap
Design	No Cap
Construction	15% of the total TIF allocation available

Example: If total TIF allocation is \$10 million, construction request cannot exceed 15%
(\$10 million x 15% = \$1,500,000)

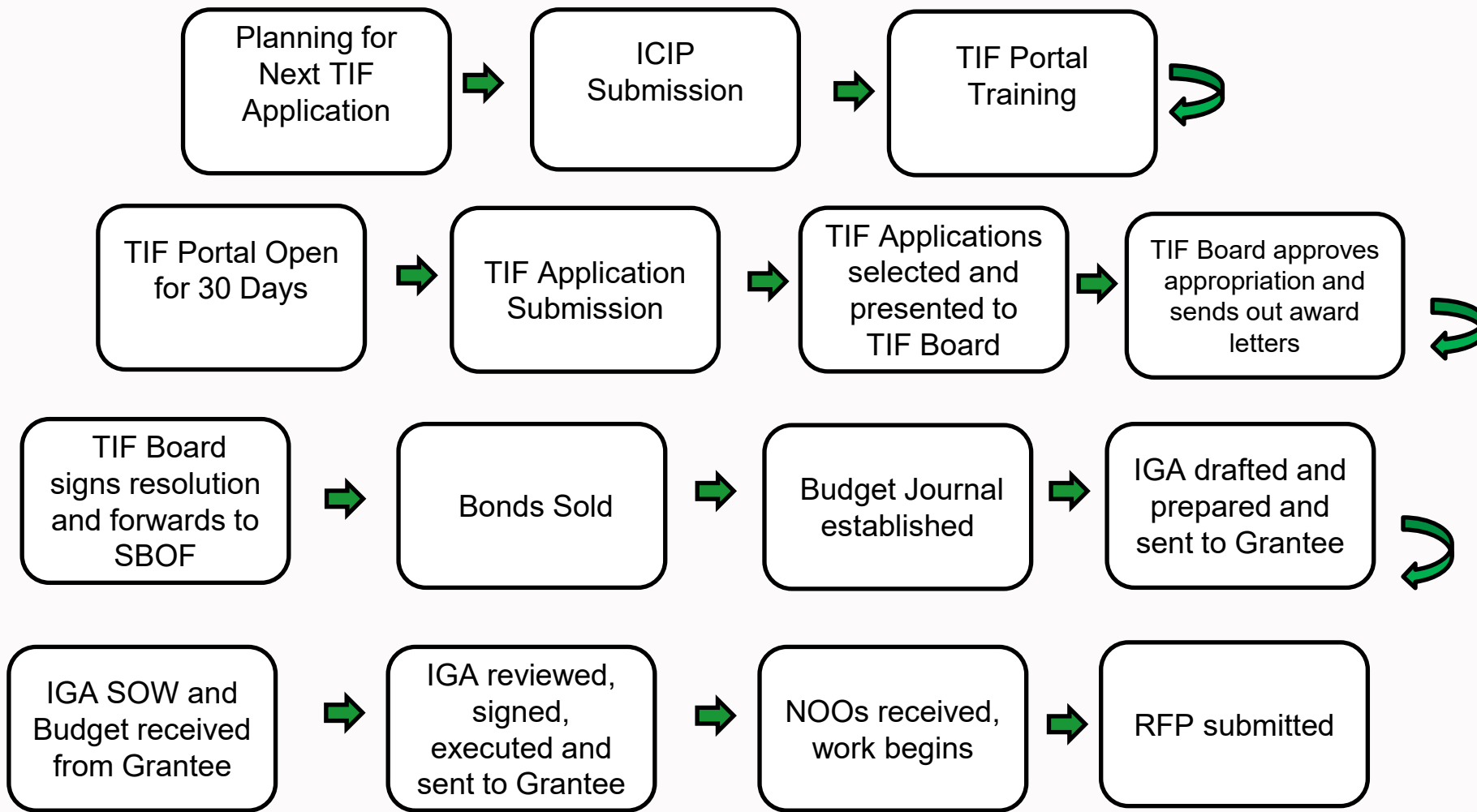


PROJECT PERIOD

- **Planning** projects must be completed within **24 months (2 years)** from the date of the **execution** of the Intergovernmental Agreement (IGA)
- **Design and Construction** projects must be completed within **36 months (3 years)** from the date of the **execution** of the Intergovernmental Agreement (IGA)
- **Extension Request** must be made 60 days before date of expiration of IGA



TRIBAL INFRASTRUCTURE FUND PROCESS



Executive Order – 2013-006



State of New Mexico

Susana Martinez
Governor

EXECUTIVE ORDER 2013-006

ESTABLISHING UNIFORM FUNDING CRITERIA AND GRANT MANAGEMENT AND OVERSIGHT REQUIREMENTS FOR GRANTS OF STATE CAPITAL OUTLAY APPROPRIATIONS BY STATE AGENCIES TO OTHER ENTITIES

WHEREAS, robust capital outlay oversight requires grantees' accounting methods and procedures, including their internal control framework, to be scrutinized, so as to safeguard State capital outlay appropriations and assets acquired with such appropriations; and

WHEREAS, timely annual audits, approved budgets, and financial reports are necessary to assess a grantee's accounting methods and procedures; and

WHEREAS, State agencies must critically examine annual audits to identify relevant material weaknesses and significant deficiencies and, where necessary and feasible, impose special conditions to address such weaknesses and deficiencies; and

WHEREAS, intended end-users of some State-funded projects are private entities, necessitating that such projects receive extra scrutiny and oversight to avoid unconstitutional donations of public capital to private entities; and

WHEREAS, the lack of annual audits and financial reports, material weaknesses and significant deficiencies, and private use of State-funded capital increase the risk that State capital outlay appropriations will be subject to fraud, waste, or abuse; and

WHEREAS, capital outlay processes vary among State agencies, which can cause confusion among grantees and result in best practices not being uniformly followed; and

WHEREAS, these risks and concerns can be avoided or minimized by establishing and requiring State agencies to follow a set of uniform minimum funding criteria focused on the accounting methods and procedures of grantees and grant management and oversight requirements; and

WHEREAS, among other statutory authority, the Department of Finance and Administration has the authority to "devise, formulate, approve, control and set standards for the accounting methods and procedures of all state agencies" (NMSA 1978, Section 6-5-2(A)); "prescribe procedures, policies and processing documents for use by state agencies in connection with fiscal matters" (NMSA 1978, Section 6-5-2(A)); "coordinate all procedures for financial administration and financial control and integrate them into an adequate and unified system" (NMSA 1978, Section

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6-5-2.1(A)); and "make improvements in the state's model accounting practices, systems and procedures" (NMSA 1978, Section 6-5-2.1(Q)).

NOW, THEREFORE, I, Susana Martinez, Governor of the State of New Mexico, by virtue of the authority vested in me by the Constitution and laws of the State of New Mexico, do hereby order the following:

1. Definitions. As used in this Executive Order:

A. "annual audit" means the annual examination and audit of the financial affairs of an agency required by NMSA 1978, Section 12-6-3(A);

B. "DFA" means the Department of Finance and Administration;

C. "grant" means a non-exchange transaction whereby a State agency makes all or a part of a State capital outlay appropriation available to a grantee;

D. "grant agreement" means the written agreement pursuant to which a State agency grants all or a part of a State capital outlay appropriation to a grantee;

E. "grantee" means an entity to which a State agency grants or considers granting all or a part of a State capital outlay appropriation; and

F. "State agency" means any department, institution, board, bureau, commission, district or committee of the government of the state and means every office or officer of any of the above.

2. Uniform Funding Criteria.

A. Pursuant to the statutory authority cited above, DFA shall establish the following uniform funding criteria for a grantee to be eligible for a grant:

1. a grantee's annual audit for the most recently concluded fiscal year must be a public record pursuant to NMSA 1978, Section 12-6-5(A);

2. in the case of a grantee whose most recent annual audit, or special audit released since its most recent annual audit became a public record, documents material weaknesses or significant deficiencies that raise concerns about the grantee's ability to expend grant funds in accordance with applicable law and account for and safeguard grant funds and assets acquired with grant funds:

a. the grantee must have remedied the material weaknesses and significant deficiencies to the satisfaction of the State agency making the grant;



QUESTIONS ON REQUIREMENTS

Ten Minute Break

Next Session



TIF PORTAL TRAINING AND CHANGES

Create Account/New User/Password
Starting Application/Declaration/ICIP
Executive Order 2013-006
Critical Need
Project Readiness
Capacity
Leveraging
Reminders & Questions



New Users – Create Account



NMIAD Applications Portal

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Use a local account to log in.

Email

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Register – New User

Create a new account

First Name

Last Name

Organization

Address

City

State

Select State

Zip Code

Office Telephone

Cell Phone

Email

Password

Confirm password

Register



Forgot Password

Forgot password.

Forgot your password?

Click the button below to request the password reset email link.

Email

Email Link

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Tribe & Project Information

My Applications

Start New Application:

- Click on the drop-down box and click TIF

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Declaration

DECLARATION

- I declare that we are federally recognized Indian nation, tribe, pueblo, or in the case of the Navajo Nation, a chapter. Check box if applicable.
- I declare that the proposed project we are seeking funding for is fully endorsed and supported by the tribal leadership as a current critical infrastructure need and is included in the 2025-2029 ICIP. Check box if applicable.
- I declare that we are able to receive and administer TIF grant funds should the project be funded. Check box if applicable.
- I, the undersigned, declare that I am authorized to represent the tribe for which the funding application is being submitted. Check box if applicable.

Signed by (enter email):

Position:



Tribe & Project Information

Project Title (100 characters):

Total estimated project cost:

Total amount of TIF funding requested:

Provide the 2025-2029 ICIP identification number for the project (20 characters)

(Please note, projects not listed on the ICIP are ineligible for consideration)

If you haven't yet saved your application, please do so NOW.

Using this upload control, upload the ICIP project summary report as part of the supporting documentation.

No file chosen



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Critical Need

CRITICAL NEED

View information about Critical Need

There are a total of 30 points available for this section.

Are there safety or health issues that this project will address?

How will this project improve the quality of life and help the overall community welfare?

How many people or homes are affected and impacted?

What studies have been done to recommend a solution?

What data and analysis have been completed to justify the critical need for this project?



View Information about Critical Need

CRITICAL NEED

30 Total Possible Points

Projects that demonstrate a high degree of critical need with an emphasis on addressing specific health, safety, welfare, or economic development needs in accordance with the Tribal Infrastructure Act.

- A. Applicant provided a detailed statement addressing a specific critical need(s), supported by reliable data (15 Points total in this section)
 1. Applicant provided a detailed justification with ample references (where applicable) to studies, reports, community and stakeholder support, political endorsements, and other relevant, quantifiable data describing the critical need (Allocate 10-15 Points)
 2. Applicant provided a somewhat detailed justification with some references (where applicable) to studies, reports, community and stakeholder support, political endorsements, and other data describing the critical need (Allocate 4-9 Points)
 3. Applicant failed to provide a sufficient justification, failed to provide (where applicable), studies, reports, community and stakeholder support, political endorsements, or any other supporting data describing the critical need (Allocate 0-3 Points)
- B. Applicant provided a statement proposing a solution to the specific critical need(s), supported by reliable data (15 Points total in this section)
 1. Applicant provided a detailed solution with ample references (where applicable) to studies, reports and other relevant, quantifiable data that demonstrate the viability of this solution (Allocate 10-15 Points)
 2. Applicant provided a somewhat detailed justification with some references (where applicable) to studies, reports and other data that demonstrate the viability of this solution (Allocate 4-9 Points)
 3. Applicant failed to provide a sufficient justification, failed to provide (where applicable), studies, reports, or any other supporting data that demonstrate the viability of this solution (Allocate 0-3 Points)



Project Readiness - Planning

PROJECT READINESS

View information about Readiness

There are a total of 30 points available for this section.

Select all the components of the project that have already been completed:

- Pre-planning activities
- Public outreach/meetings
- Preliminary engineering reports (PERs)
- Feasibility studies
- Asset inventories and asset management plans
- Land use planning
- GIS/mapping
- Preliminary analysis (e.g. preliminary modeling, preliminary hydraulic analysis, drainage studies, etc.)
- Research/literature review
- Gathering design data
- Appraisal level cost estimate
- Legal efforts (securing water rights, memorandum of agreements, etc.)
- Archaeological and environmental surveys or clearances
- Surveying (permission to survey, legal and topographic surveys)
- Right-of-way, Easements
- Permits
- Other (provide detailed information below in the narrative)

Describe in detail all of the components of the project that you have already completed. This may include (but is not limited to) the following (as applicable):

Pre-Planning Activities: Endorsement by tribal leadership, community outreach, preliminary coordination with internal departments and external agencies

Planning: Community input, coordination and collaboration, feasibility studies, preliminary engineering reports, conceptual designs, financial and business feasibility studies

Land Approval: Boundary surveys of required land (for easements, rights of way, or new facilities), documented tribal approval for the land use, documented approval from government agencies for the land use OR state that the project renovates or rehabilitates an existing facility

Surveys, Studies, and Clearances: Topographic surveys, geotechnical studies and reports, environmental studies/reports/clearances, cultural resources studies/reports/clearances, Clean Water Act and other permits, utility assessments (for new buildings), other necessary permits and licenses

Engineering design: State the percentage of completeness

Construction: Describe any aspects or phases of construction which are already complete

Project Readiness - Planning

Describe in detail all of the components of the project that you will complete using this funding. This may include (but is not limited to) the following (as applicable):

Pre-Planning Activities: Endorsement by tribal leadership, community outreach, preliminary coordination with internal departments and external agencies

Planning: Community input, coordination and collaboration, feasibility studies, preliminary engineering reports, conceptual designs, financial and business feasibility studies

Land Approval: Boundary surveys of required land (for easements, rights of way, or new facilities), documented tribal approval for the land use, documented approval from government agencies for the land use OR state that the project renovates or rehabilitates an existing facility

Surveys, Studies, and Clearances: Topographic surveys, geotechnical studies and reports, environmental studies/reports/clearances, cultural resources studies/reports/clearances, Clean Water Act and other permits, utility assessments (for new buildings), other necessary permits and licenses

Engineering design: State the percentages of design that will be completed with this funding

Construction: Describe any phases of construction that will be completed with this funding

Provide a timeline showing the completion of all steps described above:

Detailed budget showing project costs:

a. Provide a detailed budget that reflects all of the components described in question 2, as well as associated costs such as construction management and project management by enter each budget component separately. After entering a budget component and dollar amount click the "Add to Budget Table" button below.

i. List the budget component:

Project Component Budget Delete

Total Amount: \$0.00

ii. The dollar amount:

Add to Budget Table

b. State who developed the detailed budget:

c. Briefly describe the qualifications of the person or entity that developed the detailed budget:

Check the box if this planning project has documented Tribal Council or Chapter Leadership support.

Check the box if this planning project has documented community support.

Project Readiness - Design

PROJECT READINESS

[View information about Readiness](#)

There are a total of 30 points available for this section.

Select all the components of the project that have already been completed:

- Location and feasibility studies
- Architectural drawings and plans
- Engineering design (plans, specifications, design calculations, analysis, modeling, etc.)
- Milestone design submittals, QA/QC, and external review and revisions
- Archaeological and environmental surveys or clearances
- Field data collection
- Surveying (permission to survey, legal and topographic surveys)
- Rights-of-way, Easements
- Permits
- Zoning or design activities necessary for energy efficient buildings
- Preparation of bidding and contract documents
- Other (provide detailed information below in the narrative)

Describe in detail all of the components of the project that you have already completed. This may include (but is not limited to) the following (as applicable):

Pre-Planning Activities: Endorsement by tribal leadership, community outreach, preliminary coordination with internal departments and external agencies

Planning: Community input, coordination and collaboration, feasibility studies, preliminary engineering reports, conceptual designs, financial and business feasibility studies

Land Approval: Boundary surveys of required land (for easements, rights of way, or new facilities), documented tribal approval for the land use, documented approval from government agencies for the land use OR state that the project renovates or rehabilitates an existing facility

Surveys, Studies, and Clearances: Topographic surveys, geotechnical studies and reports, environmental studies/reports/clearances, cultural resources studies/reports/clearances, Clean Water Act and other permits, utility assessments (for new buildings), other necessary permits and licenses

Engineering design: State the percentage of completeness

Construction: Describe any aspects or phases of construction which are already complete

Project Readiness - Design

Describe in detail all of the components of the project that you will complete using this funding. This may include (but is not limited to) the following (as applicable):

Pre-Planning Activities: Endorsement by tribal leadership, community outreach, preliminary coordination with internal departments and external agencies

Planning: Community input, coordination and collaboration, feasibility studies, preliminary engineering reports, conceptual designs, financial and business feasibility studies

Land Approval: Boundary surveys of required land (for easements, rights of way, or new facilities), documented tribal approval for the land use, documented approval from government agencies for the land use OR state that the project renovates or rehabilitates an existing facility

Surveys, Studies, and Clearances: Topographic surveys, geotechnical studies and reports, environmental studies/reports/clearances, cultural resources studies/reports/clearances, Clean Water Act and other permits, utility assessments (for new buildings), other necessary permits and licenses

Engineering design: State the percentages of design that will be completed with this funding

Construction: Describe any phases of construction that will be completed with this funding

Provide a timeline showing the completion of all steps described above:

Project Readiness - Design

Detailed budget showing project costs:

a. Provide a detailed budget that reflects all of the components described in question 2, as well as associated costs such as construction management and project management by entering each budget component separately. After entering a budget component and dollar amount click the "Add to Budget Table" button below.

i. List the budget component:

Project Component Budget Delete

Total Amount: \$0.00

ii. The dollar amount:

Add to Budget Table

b. State who developed the detailed budget:

c. Briefly describe the qualifications of the person or entity that developed the detailed budget:

Check the box if the programming of the design project included community input.

Check the box if there is a Right of Way or Easement for the design project.

Has the site been cleared through Tribal Historic Preservation Office for the design project?

Is there a land survey (legal description) for the design project?

Project Readiness - Construction

PROJECT READINESS

[View information about Readiness](#)

There are a total of 30 points available for this section.

Select all the components of the project that have already been completed:

- Demolition and/or the design and planning process
- Preparation of bidding and contract documents
- Bidding and procurement
- Construction of utilities
- Construction of a structure or space including fixtures and other built-ins (not including furnishings or moveable equipment)
- Purchase and installation of modular and prefabricated buildings
- Commissioning a building for energy efficient green building standards

Describe in detail all of the components of the project that you have already completed. This may include (but is not limited to) the following (as applicable):

Pre-Planning Activities: Endorsement by tribal leadership, community outreach, preliminary coordination with internal departments and external agencies

Planning: Community input, coordination and collaboration, feasibility studies, preliminary engineering reports, conceptual designs, financial and business feasibility studies

Land Approval: Boundary surveys of required land (for easements, rights of way, or new facilities), documented tribal approval for the land use, documented approval from government agencies for the land use OR state that the project renovates or rehabilitates an existing facility

Surveys, Studies, and Clearances: Topographic surveys, geotechnical studies and reports, environmental studies/reports/clearances, cultural resources studies/reports/clearances, Clean Water Act and other permits, utility assessments (for new buildings), other necessary permits and licenses

Engineering design: State the percentage of completeness

Construction: Describe any aspects or phases of construction which are already complete

Project Readiness - Construction

Describe in detail all of the components of the project that you will complete using this funding. This may include (but is not limited to) the following (as applicable):

Pre-Planning Activities: Endorsement by tribal leadership, community outreach, preliminary coordination with internal departments and external agencies

Planning: Community input, coordination and collaboration, feasibility studies, preliminary engineering reports, conceptual designs, financial and business feasibility studies

Land Approval: Boundary surveys of required land (for easements, rights of way, or new facilities), documented tribal approval for the land use, documented approval from government agencies for the land use OR state that the project renovates or rehabilitates an existing facility

Surveys, Studies, and Clearances: Topographic surveys, geotechnical studies and reports, environmental studies/reports/clearances, cultural resources studies/reports/clearances, Clean Water Act and other permits, utility assessments (for new buildings), other necessary permits and licenses

Engineering design: State the percentages of design that will be completed with this funding

Construction: Describe any phases of construction that will be completed with this funding

Provide a timeline showing the completion of all steps described above:

Project Readiness - Construction

Detailed budget showing project costs:

a. Provide a detailed budget that reflects all of the components described in question 2, as well as associated costs such as construction management and project management by entering each budget component separately. After entering a budget component and dollar amount click the "Add to Budget Table" button below.

i. List the budget component:

Project Component Budget Delete

Total Amount: \$0.00

ii. The dollar amount:

Add to Budget Table

b. State who developed the detailed budget:

c. Briefly describe the qualifications of the person or entity that developed the detailed budget:

Check the box if the construction project is "shovel ready" with 100% construction documents.

What other funding is allocated for this construction project?

Can this construction project be phased? If so, what is the phasing plan?

Information on Project Readiness

READINESS

30 Total Possible Points

Projects are ready to proceed, clearly demonstrating the ability to complete the project within the maximum time period for the TIF grant as specified in the TIF Guidelines. Projects requesting funding for planning only must describe all aspects of the planning phase and land approval phase. Projects requesting funding for other aspects of project development (with or without planning) must demonstrate completion of some aspects of planning and land approval for the project. All projects must demonstrate, with a chart and narrative explanation, how the project will be completed within the maximum time period for the TIF grant; and provide an accurate budget for the project.

A. Project scope:

OPTION 1: If the project is specifically requesting funding for planning only, use the criteria in this section:

Planning process (8 Possible Points) (Select one paragraph that best describes the project. Award points accordingly)

1. The project has identified all applicable components of the planning phase, including community input; coordination and collaboration; feasibility studies; preliminary engineering reports; conceptual designs; and financial and business feasibility studies; in a timeline and narrative explanation. (Allocate 7-8 Points);
Note: The planning phase may also – but is not required to – include topographic surveys; geotechnical studies and reports; environmental studies, reports, and clearances; cultural resources studies, reports, and clearances; Clean Water Act and other permits; utility assessments (for new buildings); and other necessary permits and licenses
2. The project has identified some but not all of the applicable components of the planning phase as described above in a timeline and narrative explanation. (Allocate 3-6 Points)
3. The project has not identified any of the applicable components of the planning phase as described above in a timeline and narrative explanation. (Allocate 0-2 Points)

Land approval process (8 Possible Points) (Select one paragraph that best describes the project. Award points accordingly)

1. The project has official and documented approval, with surveys, for land use
2. for easements, rights of way, or new facilities, as applicable OR the project renovates or rehabilitates an existing facility. (Allocate 7-8 Points)
3. The project has identified some but not all of the applicable components of the land use approval process as described above in a timeline and narrative explanation. (Allocate 3-6 Points)
4. The project has not identified any of the applicable components of the land use approval process as described above in a timeline and narrative explanation. (Allocate 0-2 Points)

OPTION 2: If the project is requesting funding for any other project, including projects with a planning component plus other components, use the criteria in this sub-section:

Planning completion (8 Possible Points) (Select one paragraph that best describes the project. Award points accordingly)

1. The project has completed all applicable components of the planning phase, including community input; coordination and collaboration; feasibility studies; preliminary engineering reports; conceptual designs; and financial and business feasibility studies. (Allocate 6-8 Points)
2. The project has completed some of the above components of the planning phase, and has clearly identified all applicable components in a project timeline. (Allocate 3-5 Points)
3. The project has not completed any of the above components of the planning phase, but has identified some applicable components in a project timeline. (Allocate 1-2 Points)
4. The project has not completed any of the above components of the planning phase and has not identified them in the project timeline. (Allocate 0 Points)

Land approvals (8 Possible Points) (Select one paragraph that best describes the project. Award points accordingly)

1. The project has official and documented approval, with surveys, for land use for easements, rights of way, or new facilities, OR the project renovates or rehabilitates an existing facility. (Allocate 6-8 Points)
2. The project has completed some of the above components of the land approval process, and has clearly identified all applicable components in a project timeline. (Allocate 3-5 Points)
3. The project has not completed any of the above components of the land approval process, but has identified some applicable components in a project timeline. (Allocate 1-2 Points)
4. The project has not completed any of the above components of the land approval process and has not identified them in the project timeline. (Allocate 0 Points)

B. Timeline (All projects receive scoring in this section)

Timeline (8 Possible Points) (Select one paragraph that best describes the project. Award points accordingly)

1. The project has a timeline and narrative explanation that clearly describe how the project will complete all aspects of development within the maximum time period for the TIF funding, 24 months for planning projects only, or 36 months for all other projects. (Allocate 6-8 Points)
2. The project has a timeline and narrative that partially describe how the project will complete all aspects of development within the maximum time period for the TIF funding. (Allocate 3-5 Points)
3. The project has a timeline and narrative but they do not adequately describe how the project will complete all aspects of development within the maximum time period for TIF funding, OR the project lacks a timeline or narrative. (Allocate 0-2 Points)

C. Budget (All projects receive scoring in this section)

Budget (6 Possible Points) (Select one paragraph that best describes the project. Award points accordingly)

1. For planning projects only, the project budget was developed by a qualified planner, or engineer, or engineering firm, and includes all components of the project's development. For all other projects, the project budget was developed by a qualified engineer or engineering firm, and includes all components of the project's development. (Allocate 5-6 Points)
2. For planning projects only, the project budget was developed by a qualified planner, engineer, or engineering firm, and includes most but not all components of the project's development. For all other projects, the project budget was developed by a qualified engineer or engineering firm, and includes most but not all components of the project's development that are required. (Allocate 3-4 Points)
3. The project budget was not developed by a qualified planner, engineer, or engineering firm (as applicable), or lacks a number of components of the project's development. (Allocate 0-2 Points)



Capacity

CAPACITY

There are a total of 25 points available for this section.

What project management capacity is available to manage this project? Please provide a short narrative on your capacity to ensure the projects get completed on time.

What is your technical capacity to manage this project? Please provide technical resources that are available for this project.

What is the administrative and grant management capacity? Who will do the BFM reporting? How will the budget be tracked? Who will manage and maintain the project files?

Use the upload control below to provide the most recent three (3) months of BFM reports for active and/or completed TIF funded projects for the past two (2) years.

Choose File No file chosen

Upload File

Check box if the tribe has not had an active TIF project in the past two (2) years.

Additional expenditure and compliance documentation will be provided to the Project Review Committee by IAD.

Leveraging

LEVERAGING

[View information about Leveraging](#)

There are a total of 15 points available for this section.

What is the overall budget for the complete project?

What are the site development costs?

How will FF&E (furniture, fixtures, and equipment) be paid for?

For large projects, is there a phasing plan?



Leveraging

What other funds have been allocated for this project?:

a. State each source of the funds:

Please enter each funding source separately after selecting a funding source, entering a date and dollar amount click the "Add to Funding Table" button below.

i. Select the source of the funding:

Select a Fund Source ▼

ii. The date the funds were or will be secured:

iii. The dollar amount:

Add to Funding Table

b. Calculated total of all sources of cash match from above:

c. Percentage of cash match compared to the overall cost of the project (total cash match / overall project cost):

What are the in-kind services and costs that are allocated for this project?

a. Describe each:

i. Source of in-kind support in detail (e.g., staff time for project management, staff time for grant administration, land):

ii. The detailed method by which the dollar amount of this in-kind support was calculated (e.g., 40 hours at \$15/hr = \$600):

b. Enter the total value of all sources of in-kind support:

c. Percentage of in-kind support compared to the overall cost of the project (total in-kind support / overall project cost):

d. Percentage cash match plus the percentage in-kind support:

View information about Leveraging

LEVERAGING

15 Total Possible Points

Projects are supported by a high percentage of funds in relation to the amount of the TIF funding. *(Select one paragraph that best describes the project. Award points accordingly)*

1. The project has secured, by the time of the Applicant's final TIF Board presentation date 50% or more of the total project cost from sources other than TIF. **(Allocate 11-15 Points)**
2. The project has secured, by the time of the Applicant's final TIF Board presentation date, between 25-49% of the total project cost from sources other than TIF. **(Allocate 5-10 Points)**
3. The project has secured, by the time of the Applicant's final TIF Board presentation date, between 0-24% of the total project cost from sources other than TIF. **(Award 0-4 Points)**



Supporting Documents

SUPPORTING DOCUMENTS

Supporting Documents

In this section you shall upload any appropriate supporting documents associated with the project.

Documents to include: easements, right of way, water rights, existing professional service contracts, purchase orders and other contracts, plans, specifications, designs, preliminary engineering reports, feasibility studies, environmental documents, planning reports, cost estimates, bid tabulations, ICIP, BFM reports, mandates, asset management plan, population and household, and proof of match. Use the upload control below.

No file chosen



Submit Application

Application Submission

Submit Application



Application Submission

Application Submission

Submit Application

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Save Application

New Mexico Indian Affairs Department
Administrative Services Division

Tribal Infrastructure Fund Application (TIFA)

Please complete this application in its entirety and attach a cover letter signed by your Tribal Leader or organization officer. Press the "Save Application" button at the conclusion of every section to save your application.

Save Application



Reminders

- Create a new account when beginning your application
- Always save your work
- Plan accordingly with team members
- Have a good internet connection
- Double check the application and attachments before submitting



TIF Timelines

- Portal opens February 7, 2025
- 30 days to submit application
- March 9, 2025 5:00 p.m. deadline –
 - TIF Portal automatically closes.
- Any application submitted after 5:00 p.m. will not be accepted



Point of Contact

Maureen Ayers, Capital Outlay/TIF Manager

Maureen.Ayers@iad.nm.gov

(505) 699-0911

